



Central Stores Order Online Status

When you access our Order Online System, the **Order Inquiry** feature lists several helpful descriptions under "Status."

Being Picked

Central Stores has received your order and is in the process of picking / filling your order.

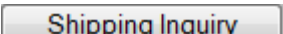
Waiting Delivery

Your order has been picked / filled and is about to be scheduled for delivery.

Being Delivered

Your order has been scheduled for delivery and you should receive it within a day.

Delivered

Your order has been delivered to the location (building/room number) that you specified. To view the delivery date and manifest number, click on the order number, and then click the  button.

Picked Up

There are two possibilities:

1. The order you placed online as a Pickup has been filled.
2. You or someone from your department placed a "walk-in" order at the Central Stores warehouse counter and picked it up.

Backordered

Your order is not presently in stock at the Central Stores Warehouse. It will be delivered to your department shortly after Central Stores receives it from the vendor.

Note: Special order items are automatically backordered.

**Remember: We are just a phone call away, 860-486-3626.
For order status questions, call us anytime!**

